

**Minutes of the Pre-Proposal Conference for
“Hiring of Consulting Services for Monitoring and Evaluation of APART on
27th September, 2020 at 11:30 AM in the PCU of ARIAS Society, Khanapara- 22, Guwahati.**

Ref. RFP No: ARIAS/APART/1335/2020/66 Dated Guwahati the 10th September, 2021

The following officials of ARIAS Society and representatives of the consultancy firms were present in the pre-proposal conference meeting:

Officials of the ARIAS Society:

1. Sri P.R. Dash, Procurement & Contract Management Specialist
2. Sri Sreemant Phukan, M & E Specialist
3. Dr. Sanjay Sarma, Fishery co-ordinator
4. Sri Amarendra Deka, Asstt. Proc. Engineer cum Road Coordinator
5. Sri Prasenjit Chaliha, Procurement Management Executive
6. Smti. Runa Handique, Procurement Management Executive

Representative of the Firms:

1. Sri Akibul Rahman, KPMG
2. Sri Avinob Das, TERI
3. Sri Lenin Kumar, Forsight Research & Consulting
4. Sri Kishor Purohit, Sambodhi
5. Smti Kishmita Arora, Vision EIS Consulting Pvt.Ltd
6. Smti. Tanuskha Ojha, Sambodhi
7. Smti. Gyanasree Borthakur, RGVN
8. Sri Jonathan Newton, Technoserve

Attendance sheet of the meeting is enclosed at **Annex-1**. The attendance sheet also includes name of participants who joined the pre-proposal conference through online mode.

1. The Procurement & Contract Management Specialist welcomed all the participants present in the pre-proposal conference.
2. During the meeting, the ARIAS Society officials clarified the queries of the representatives of the firms who attended the meeting, subject to the approved minutes of pre-bid meeting to be formally issued. The queries received through email till the date of finalization of the pre proposal conference minutes were also clarified. The queries raised and the clarifications provided (*including the clarifications received through email*) are enclosed at **Annex-2**.

Minutes Signed,



(Sreemant Phukan),
Monitoring & Evaluation Specialist,
ARIAS Society

Dated Guwahati the 4th October, 2021

Copy by email to:










1. Service Provider Agency: **(a)** KPMG: akibulrahman1@kpmg.com; neeloybarman@kpmg.com; **(b)** TERI: nabakg@teri.res.in; **(c)** FRC: leninupadhyaya@gmail.com; **(d)** Cluster Development Initiative: siddharth.choudhury@schoolnetindia.com; **(e)** Centre for market Research Social Development: officialmail.cmsd@gmail.com; **(f)** SMEC: shekhar.gaur@smec.com; **(g)** Vision EIS: corporate@visioneis.com;
2. The responses to the queries will be uploaded in www.arias.in
3. Internal: All concerned officials of the ARIAS Society present in the meeting/ MIS Section for uploading in website.

Attendance Sheet of the Pre-Proposal Conference for

Hiring of Consulting Services for: "Monitoring and Evaluation of APART"

Date: 27th September, 2021Venue: PCU of ARIAS Society,
Khanapara, Guwahati -22

Time: 11:00 AM

Sl.	Name of the Attendant	Organization name, Contact no & Email id	Signature
1	Sreemant Phukan	ARIAS Society sreemantphukan@arias.in	
2	P. Ranjan Dash	ARIAS Society prajandash@arias.in	
3	Dr. Sanjoy Sarmah	ARIAS Society sanjoysarmah@arias.in	
4	A. Deke	ARIAS Society anandradeke@arias.in	
5	Prasenjit Chaliha	ARIAS Society prasenjitchaliha.arias@gmail.com	
6	Runa Handique	ARIAS Society runa.pme@gmail.com	
7	AKIBUL RAHMAN	KPMG akibulrahman1@kpmg.com	
8	Avinab Das	TERI nabakg@teri.res.in	
9	Lenin Kumar Upadhyaya	FRC (Forsight Research & Consulting) leninupadhyaya@gmail.com	
10	Kishor Purdhit	Sambodhi Research & Communication Pvt. Ltd	Present Virtually-Online
11	Kishorita Annu	Vision EIS	- do -
12	Tanushta Ojha	Sambodhi Research & Comm. Pvt. Ltd	- do -

Sl.	Name of the Attendant	Organization & Contact no.	Signature
13	Jonathan Newton	Techno Solve	Presently Virtually - Online
14	Gyanansree Barhakar	RGVN	: do -
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