



## ARIAS SOCIETY

**Assam Rural Infrastructure and Agricultural Services Society**

*(An Autonomous Body of the Govt. of Assam)*

Project Coordination Unit (PCU) of the World Bank financed

**Assam Agribusiness & Rural Transformation Project (APART)**

Agriculture complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India)

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REOI No. ARIAS/APART/454/2018/12-A

Dated, Guwahati the 8<sup>th</sup> October, 2018

### REQUEST FOR EXPRESSION OF INTEREST (REOI)

#### For Hiring Individuals on Contractual Positions

The ARIAS Society invites applications for the following three contractual positions under the World Bank financed Assam Agribusiness and Rural Transformation Project (APART). The selected candidates will be placed in the office of the Chief Executive Officer (CEO), Guwahati Biotech Park (GBP), Technology Complex, IIT Guwahati. The minimum required qualifications & experience in brief, and the age and the indicative remuneration range for the positions are furnished below. However, the same shall be as per the respective Terms of Reference (TOR) provided in the website of ARIAS Society (Recruitments section) (URL: <http://www.arias.in/career.html>).

Position & Approx Nos.	Minimum Educational Qualifications & Professional Experience	Indicative range of remuneration
1. <b>Business Incubation Manager (BIM) (1)</b>	<b>Qualification:</b> The <b>Business Incubation Manager (BIM)</b> must possess at least a Master degree/ Post Graduate Diploma (min two years duration) in Business Administration/ Economics/ Finance/ Technology Management or a closely related field from any recognized University/Institution. <b>Experience:</b> The <b>Business Incubation Manager (BIM)</b> must have at least five years of experience in managing the operations of a large business incubator/technology business incubator in the capacity of incubator manager/team leader/CEO or a similar position.	Rs. 6.60 Lakh to Rs.19.20 Lakh/Year
2. <b>Business Development Manager (BDM) (1)</b>	<b>Qualification:</b> The <b>Business Development Manager (BDM)</b> must possess at least a Graduate/ Post Graduate in any discipline from any Govt. recognized university/institution and trained in Business Administration/Agribusiness Economics / Technology Management or a closely related field from any recognized University/Institution. Candidates having advanced Degree/ Diploma in Biotechnology/Bio Control Agents/Tissue Culture may be given preference. <b>Experience:</b> The <b>Business Development Manager (BDM)</b> should have at least five years of experience in managing the operations of a substantially large biotechnological production house/business facility in the capacity of Business Head/CEO or a similar position in any public/private sector agency. Candidates having hands-on experience in production, quality control and maintenance of Biotech products and assets may be given preference.	Rs. 6.60 Lakh to Rs.19.20 Lakh/Year
3. <b>Procurement &amp; Contract Administration Manager (PCAM)(1)</b>	<b>Qualification:</b> The <b>Procurement &amp; Contract Administration Manager (PCAM)</b> must possess at least a Graduate/ Post Graduate in any discipline from any Govt. recognized university/institution and trained in procurement & contract management. Candidates having Degree/ Diploma in Public Procurement may be preferred. <b>Experience:</b> The <b>Procurement &amp; Contract Administration Manager (PCAM)</b> should have at least 5 years of experience in Procurement & Contract Management function in a leadership/ managerial capacity in any public/private sector agency. Candidates having hands-on experience in e-procurement system of the Government may be given preference.	Rs. 6.60 Lakh to Rs.19.20 Lakh/Year
<b>Age:</b> For all the positions the age limit is 50 years as on 1 <sup>st</sup> September, 2018. However, in case of exceptionally talented candidate(s) having requisite qualification & having wide relevant experience, the age limit may be relaxed at the discretion of the SPD, ARIAS Society		

**Note:** (i) Candidates not meeting the Qualifications & Experience need not apply; (ii) Apart from the required essential educational qualifications, experience, skills and competency that may be assessed include - previous relevant experience; thematic knowledge on area of claimed expertise; writing and presentation skills; leadership & team management; interpersonal skills and team work; etc. (iii) The State Project Director, ARIAS Society reserves the right to increase or decrease the number of positions or scrap any or all of the positions.

Potential candidates (from India) having the requisite qualification and experience may apply in English language, strictly as per the prescribed application format provided in the website of ARIAS Society, along with a cover letter, in a sealed envelope indicating 'Application for the position of .....,', so as to reach the address given above on or before 04.00 PM of **29<sup>th</sup> October, 2018**. Scan copy of the filled in application format, signed cover letter and supporting testimonials shall also be sent by email to the undersigned at address: '[recruitments@arias.in](mailto:recruitments@arias.in)' before the deadline mentioned. Only the short-listed candidates will be called for interview/ test. However, depending on the number of applicants for a particular position, ARIAS Society may decide to hold written examination to select the candidates for the interview/test. Canvassing in any form will lead to disqualification and rejection.

State Project Director,  
ARIAS Society