



DIRECTORATE OF AGRICULTURE, ASSAM

REQUEST FOR QUOTATION (RFQ)

# **Procurement of Combine Harvester Machine**

*Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022  
Contact No. 0361-2332215, Email id: agri-dept@nic.in*

**DIRECTORATE OF AGRICULTURE, GOVERNMENT OF ASSAM  
KHANAPARA, GUWAHATI- 781022**

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RFQ No. : AGRI/MISC/GORUKHUTI/43/2022-23/6

Dated: 07-01-2022

**REQUEST FOR QUOTATION (RFQ) for  
SUPPLY OF COMBINE HARVESTER**

- 1) The Director of Agriculture, Assam invites Request for Quotation (RFQ) from Manufacturer/Authorized Dealer/Authorized Distributor for 'Supply of Combine Harvester' to be supplied at Garukhuti Land Development Project, Darrang. Interested and eligible bidders may quote their rates in the prescribed proforma which is given at **Section D** after satisfying technical conditions and send the same to this office along with other documents which are part of the RFQ.

<b>IMPORTANT INFORMATION</b>		
<b>Sl. no.</b>	<b>Particulars</b>	<b>Dates</b>
1)	Date of release of RFQ	07-01-2022
2)	Last date & time for submission RFQ	11-01-2022 at 2:00 P.M.
3)	Time & date for opening of RFQ	11-01-2022 at 2:15 P.M.
4)	Venue for opening of RFQ	Directorate of Agriculture, Assam
5)	Bid Validity	30 days

- 2) The RFQ may be submitted by hand or sent by registered post or by e-mail in which case the bid should be password protected ([opiugriapart@gmail.com](mailto:opiugriapart@gmail.com)) to "The Director of Agriculture, Assam, Krishi Bhawan, Khanapara, Guwahati- 780022" superscripting on the top of the envelop "RFQ for Procurement of Combine Harvester; Not to be opened before 11-01-2022 at 2:15 P.M."
- 3) The Director of Agriculture, Assam reserves the right to accept or reject any or all bids either in part or in full without assigning any reason thereof.

We look forward to receiving your bid.

*Sd/*  
(Vinod Seshan, IAS)  
Director of Agriculture, Assam  
Khanapara, Guwahati- 781022

**SECTION - A**

*Letter of Quotation–Technical Part (to be submitted on bidder's letterhead)*

RFQ No. : AGRI/MISC/GORUKHUTI/43/2022-23/6

Dated: 07-01-2022

Our Reference No.....

dated.....

**To:** The Director of Agriculture, Assam  
Khanapara- 781022

**Sub:** Supply of Combine Harvester.

**Sir,**

1. We, the undersigned, hereby submit our Quotation in two parts, namely:

- (a) Technical Part; and
- (b) Financial Part

2. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ document and in accordance with the Delivery Schedule of the Combine Harvester Machine and related services;
- (c) **Quotation Validity Period:** Our Quotation shall be valid for the period of 30 days, from the deadline fixed for the Quotation submission;
- (d) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank or blacklisted or suspended the Central or any State Government;
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices; and we will strictly observe the laws against fraud and corruption in force in India namely, "Prevention of Corruption Act, 1988."

Yours faithfully,

.....  
Authorized Signature

Name & Title of Signatory .....

In the capacity of [insert legal capacity of person signing the Letter of Quotation]

.....

Name of Bidder.....

Mobile no.....

Address.....

Dated on.....day of.....[insert date of signing]

## SECTION - B

### Instructions to Bidders

#### Scope of Work

- i) The Directorate of Agriculture, Assam invites bids for procurement of Combine Harvester as detailed in the table given below:

Sl. no.	Name of Machine	Quantity	Specification	Delivery Schedule	Place of Delivery
1	Combine Harvester Machine	1	<i>As per Annexure 'A'</i>	10 days from the date of awarding the Supply Order	Garukhuti, Darrang, Assam

- ii) The successful bidder shall be expected to complete the procurement by the intended completion date specified above.

#### **1) Terms and Conditions**

- i) The Quotation shall comprise two Parts, namely the Technical Part and the Financial Part. Both Parts shall be submitted together.
- ii) Bids will be opened at 2.15 p.m. on 11/01/2022 in the presence of the bidders present at that time.

#### **2) Quotation Prices**

- i) The contract shall be for the quantity as specified in the bid.
- ii) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- iii) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
- iv) The rates quoted by the bidder shall be fixed and shall not be subject to adjustment on any account.
- v) The Prices shall be quoted in Indian Rupees only.

#### **3) Conformity of Goods**

- i) The Bidder shall furnish as part of the Technical Part of Quotation, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer.
- ii) Supplier should give the details of the nearest service center and response time.
- iii) Leaflets/brochures/catalogue of the equipment describing its features, application/specification etc. should be provided along with the bid.

#### **4) Qualification of Bidder**

- i) The bidder must have been in business for the past three (3) years, i.e., 2018-19, 2019-20 & 2020-21 (*attach documents like Certificate of Incorporation or Trade license or CA certified Annual Turnover Certificate for the past three years*);
- ii) Supplied goods of similar types of machines in the last 3 years (*attach previous Supply Orders*);

iii) Bidder shall furnish documentary evidence to substantiate that the machines to be supplied conform to the laid down technical specifications & standards, as relevant through brochures, catalogues, test reports, warranty/guarantee, etc. of the manufacturer and the same is attached with the bid.

iv) Up-to-date Trade License.

v) GST no.

vi) PAN card.

**5) Validity of Quotation**

i) Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

**6) Signing of Quotations**

i) The name and position held by the person signing the quotation and related documents must be typed or printed below the signature.

ii) The Quotation has to be sealed and signed by the authorized person and submit the same with all relevant documents.

**7) Opening and Evaluation of Technical Part of Quotation**

The Purchaser shall examine the technical part of the quotation to determine whether the quotation has been:

i) properly signed;

ii) meets the eligibility criteria;

iii) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and

iv) the bidder has accepted the delivery schedule.

**8) Opening and Evaluation of Financial Part of Quotation**

i) The evaluation shall be based on the lowest price of the good and related services including delivery at the project site including GST and any other taxes, which will be payable at the time of invoicing.

**9) Award of contract**

i) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quoted evaluated price.

ii) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

iii) The bidder whose quotation is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

iv) Payment shall be made after receiving of the delivery *challan* and invoice along with stock entry over the invoice from the respective delivery place.

v) Normal commercial warranty/ guarantee shall be applicable to the supplied machine.

vi) The Combine Harvester must be appropriate for mustard (toria) harvesting.

- vii) The item is to be supplied at Garukhuti, Darrang, Assam and its working has to be demonstrated satisfactorily.

**10) Performance Security**

- i) Successful bidder shall have to submit a performance security @5% of the value of the good quoted.
- ii) Performance security shall be returned to the successful bidder after fulfillment of all conditions specified herein.

**11) Payments**

- i) All payments to the successful bidder shall be made by Account Transfer only.
- ii) All taxes (including GST, etc.) shall be dealt with as per the Govt. laws
- iii) No advance payment will be considered for the works mentioned in the quotation.

**12) Delay in Delivery:** In case there is delay in delivery beyond the stipulated period, there shall be deduction in price @ 0.5% of the value of delayed delivery per week of delay subject to a maximum of 10% of the total order value. Thereafter the Supply Order shall stand automatically cancelled.

**13) Dispute**

- i) In case of any dispute, all legal proceedings shall be instituted in the courts within Guwahati, Assam.

**14) Clarification**

- i) Further clarifications may be obtained over email- [opiuagriapart@gmail.com](mailto:opiuagriapart@gmail.com) on working days.

**SECTION - C**

*Letter of Quotation–Financial Part (to be submitted on bidder’s letterhead)*

RFQ No. : AGRI/MISC/GORUKHUTI/43/2022-23/6

Dated: 07-01-2022

Our Reference No.....

Dated.....

- i) We, the undersigned, hereby submit the second part of our Quotation, the Financial Part. In submitting our Financial Part, we make the following additional declarations:
- ii) Our Quotation shall be valid for the period of 30 days from the deadline fixed for the Quotation submission;
- iii) The total price of our Quotation, including any unconditional discounts offered is:

**Total price of the Quotation** [*insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures*]:

**Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: [*insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate “none.”*]

.....

Authorized Signature

Name & Title of Signatory.....

Address.....

Mobile no.....

Dated on.....day of.....[*insert date of signing*]

**SECTION - D**

**FORMAT OF QUOTATION- FINANCIAL**

Sl. no.	Name of Machine	Quantity	Specifications	Brand	Warranty period	Unit cost (in Rs.)	GST on Unit Cost (in Rs.)	Total Cost inclusive of GST (in Rs.)
1	Combine Harvester	1	<i>As per Annexure 'A'</i>					

We agree to supply the above good in accordance with the technical specifications and F.O.R for a total contract price (including all taxes and duties) of Rs. .... (Amount in figures) Rupees.....(amount in words) within the period specified in the Request for Quotation (*10 days from the issue of Supply Order*). We also confirm that the normal commercial warranty/guarantee of.....months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for or in performing the Contract.

.....

Authorized Signature

Name & Title of Signatory .....

Address .....

Mobile no.....

Dated on.....day of.....[insert date of signing]

**Specifications for Combined Harvester**

Effective width	mm (ft.)	2600 (8.5)
Threshing system		
Threshing principle		Tangential Axial Flow (TAF)
		Threshing and separating rotor of 450 -550 mm diameter, threshing width 560-600 mm, separating width 1240 mm
Threshing rotor speed	rpm	500 - 1282
Rotor speed adjustment		Pulley change
Unloading system		Universal joint type (20 l/s)
Crop cleaning		
Cleaning sieve area	sq. m.	1.24 (upper and lower sieves)
Cleaning system		Forced air-cleaning fan, 2 speeds, 1200 and 1500 rpm, controlled by fan shutter
Grain tank		
Capacity	l	1500-2000, covered
Engine		
Emission Class		BS-III
Model		497 TCIC (turbo intercooler)
Cylinders / displacement	no. / ccu	4 cylinder, 4 stroke, water-cooled
Maximum power	hp	More than 75
Rated engine speed	rpm	2200
Fuel tank capacity	l	100
Overall dimensions		
Length (including cutterbar)	mm	6555
Height	mm	3660
Width	mm	3535
Ground clearance body frame	mm	400
Tyre Sizes	Front	13.6X28
Tyre Sizes	Rear	7.50 - 16
Weights		
Machine weight	kg	4900-5000

**Note:** The Combine Harvester must be appropriate for mustard (toria) harvesting.