



# JIRSONG AGRO PRODUCER COMPANY LIMITED

Rongmonjir (Geeta Ashram Road), Diphu, Karbi Anglong, Assam-782460 (India)

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Working Office: Kheroni, Manja-782461 | Mobile No.: 07002515929, 09954307989

CIN U01120AS2016PTC017648 under Ministry of Corporate Affairs, Govt. of India

Ref. No: JAPCL/ARIAS-APART/2020-21/69/17-5A

Date: 16-11-2020

## REQUEST FOR QUOTATION (RFQ) FOR SUPPLY OF 01 (ONE) GINGER DRYING UNIT

1. The Government of Assam (GoA) through the Government of India (GoI) has received a loan from the International Bank for Reconstruction and Development (IBRD) [the World Bank] towards the cost of the Assam Agri-business and Rural Transformation Project (APART). Assam Rural Infrastructure and Agricultural Services (ARIAS) Society is the Project Co-ordination Unit (PCU) for the project.
2. The Project Development Objective (PDO) of APART is to "add value and improve resilience of selected agriculture value chains, focusing on smallholder farmers and agro-entrepreneurs in targeted districts of Assam". The Project is supporting registered Farmer Producer Companies (FPCs) for setting up of Common Service Centres (CSCs).
3. The Jirsong Agro Producer Company Limited (JAPCL), supported by the World Bank financed Assam Agribusiness and Rural Transformation Project (APART) is setting up a Ginger Drying Unit under the Common Service Centre (CSC) at Kheronigaon, Kheroni, Karbi Anglong and in that connection JAPCL is inviting bids from reputed & eligible bidders for supply of one (01) Ginger Drying Unit.
4. The RFQ Document is attached to this Procurement notice and it includes documents to facilitate preparation and submission of quotations, criteria for qualification, evaluation procedure, award of contract and relevant forms to be filled by bidders. The Procurement notice along with the RFQ may be seen at the url <http://www.arias.in/procurements.html>.
5. The Quotation shall be submitted in a sealed envelope addressed to "The Chief Executive Officer, JAPCL, Kheronigaon, Diphu to Manja Road, Karbi Anglong-782461 (Assam) on or before **14.00 hours on 30<sup>th</sup> November, 2020.**
6. The Quotations will be opened on the same day, i.e., **30<sup>th</sup> November, 2020 at 14.15 hours** in presence of the bidders or their representatives who choose to attend at the office of the undersigned.
7. The sealed envelope should be superscribed as "Quotation for supply of one Ginger Drying Unit; *Not to be opened before 30<sup>th</sup> November, 2020 at 14.15 hours*". If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
8. The CEO, JAPCL shall not be held liable for any delay in the receipt of Quotations.



  
(Jiten Sarangfangsa)  
Chief Executive Officer  
JAPCL, Diphu, Karbi Anglong, Assam  
(India)

CEO  
Jirsong Agro Producer  
Company Ltd., Diphu  
Karbi Anglong (Assam)



**QUOTATION FOR SUPPLY OF ONE GINGER DRYING UNIT**

**1. Scope of Work:**

Sl.	Item	Minimum Specifications	Quantity
1	<b>GINGER DRYING UNIT</b>	Approx Capacity: 500- 750 kg Power Supply: 3ph, 400V, 50 Hz Connected Power: 20 Kw Average power without heater 6-10 kW Heating Capacity: 29 Kw Heating capacity of electric heater: 8 kW Cooling Capacity: 22 Kw Dehumidification Capacity: 34 L/H Number of Trolley (SS202): Minimum 12 nos. Number of Trays (SS304): Minimum 192 nos. Usable Tray Area: 96 Sq. m. Chamber dimension: 5700 x 2350 x 2150 mm Chamber PUF Panel: 80 mm thickness with floor (outside GIPP sheet & inside SS202)	1

2. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

3. **Clarification:** A prospective bidder requiring any clarification may visit the office of JAPCL before the closing date and time of quotation submission to get clarifications on the quotation.

**4. Preparation and Submission of Quotation:**

- a) Quotation shall be addressed to **"The Chief Executive Officer, Kheronigaon, Diphu to Manja Road, Karbi Anglong-782461 (Assam)** Quotations shall be submitted as per the format given at Annex- I along with other supporting documents as mentioned in the bid with a copy of the RFQ placed in a single sealed envelope, clearly marked as **"Quotation for supply of 01 (one) Ginger Drying Unit; Not to be opened before 30<sup>th</sup> November 2020 at 2.15 PM."** The name of the bidder, address and contact no. should be mentioned on the reverse of the sealed envelope.
- b) All pages of the quotation shall be signed and stamped by the authorized person to indicate that the bidder has agreed to all terms and conditions of the quotation. Overwriting, alterations, if any, in the quotation should be signed by the authorized signatory.
- c) Quotation not accompanied by specified documents, self-declarations, signatures may be rejected by the office as non-responsive and may not be evaluated.
- d) All duties, taxes and other levies payable by the bidder under the contract shall be shown separately.

**5. The Quotation shall comprise the following:**

- a) Letter of Quotation-Financial Part
- b) **Qualification Criteria 1:** Document (s) to demonstrate that the firm is in business for the last 3 years (i.e. 2017-18, 2018-19 & 2019-20); *(Attach bidder's Profit & Loss Statements & Balance sheets/CA certified Annual Turnover Certificate for the last 3 years.)*
- c) **Qualification Criteria 2:** Details of similar assignments carried out during the last 3 years (i.e. 2017-18, 2018-19 & 2019-20) with supporting documents. *[Attach supply order of minimum 01 (one) similar work]*
- d) Complete address and contact details of the Bidder in their letter head having the following information:  
 Name of Firm:  
 Address for communication:  
 Telephone No(s): Office.....; Mobile No:.....;  
 Electronic Mail Identification (E-mail ID):.....
- e) GST Registration Certificate
- f) PAN card & Bank details

6. **Conformity:** Bidder shall furnish as part of the Quotation, documentary evidence to substantiate that the machines to be supplied conform to the laid down technical specifications & standards, as relevant e.g. brochure, catalogue, warranty/ guarantee etc. of the manufacturer.



## 7. Quotation Prices

- a) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment/modification on any account. A Bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.
- b) Corrections of the quoted rate, if any, shall be made by crossing out, re writing, initialing and dating.
- c) 'Discount' or extra charges if any mentioned by the bidders shall not be considered unless these are specifically indicated in the price schedule.
- d) All duties, taxes and other levies payable under the contract shall be shown separately.
- e) The Prices should be quoted in Indian Rupees only.

8. **Right to Vary Quantities:** The CEO, JAPCL reserves the right at the time of award of contract to increase or decrease the required quantity of service specified in the schedule of requirements without any change in price of the offered quantity keeping the other terms and conditions intact.

9. **Validity of Quotation:** Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

10. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.

11. **Quotation Submission:** Bidders may submit their sealed envelopes containing the bids by post or by hand or drop in the box earmarked by the CEO, JAPCL. The copies of all the supporting documents shall be signed/self attested by the Bidder.

12. **Literature:** Wherever applicable, literature like catalogs, instructions, operating manuals, etc. shall be enclosed with the Quotation. The documents should be in English language.

13. **Warranty & Maintenance:** The machine supplied shall be under warranty at least for one (1) year and thereafter shall be under Annual Maintenance Contract (AMC) for three (3) years.

## 14. Evaluation of Quotations:

- a) The CEO, JAPCL shall evaluate and compare the quotations determined to be substantially responsive, i.e. which,
  - i. are properly signed and sealed;
  - ii. have submitted the required documents and meet the criteria specified as indicated above;
- b) Evaluation shall be carried out on the basis of the total price quoted.
- c) Mere submission of quotation does not entitle a bidder for award of contract.

## 15. Award of contract:

- a) The CEO, JAPCL shall award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- b) Notwithstanding the above, the CEO, JAPCL also reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- c) The bidder whose quotation is accepted will be notified of the award of contract by the CEO, JAPCL prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

16. **Delivery:** The bidder shall complete delivery of machine **within 30 (thirty) days** from the date of issue of the work Order. The bidder will be solely responsible for delivering the machine to the mentioned address and this office will not bear any cost associated with the shipment, transport and delivery of the item. The supplier shall be required to provide on-site operation and technical training for the machine.

17. **Place of Delivery:** Jirsong Agro Producer Company Limited (JAPCL), Kheroni Gaon (Diphu to Manja Road), P.O.-Kheroni, P.S.-Manja, District - Karbi Anglong, Assam-782461.

## 18. Payments:

- a) 50% advance payment will be made on issue of work order and balance 50% on committed delivery date or intimating the delivery of the material.
- b) All payments to the successful bidder shall be made by Account Transfer only.
- c) All taxes (including GST, etc.) shall be dealt with as per the Govt. laws.

19. The CEO, JAPCL reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract, without assigning any reason thereof and without thereby causing any liability to any of the bidder.



## Annexure-I Letter of Quotation-Financial Part

*(This form must be submitted only using the official letterhead of the firm/agency).*

RFQ No.:

Our Reference: No..... Dated.....

To,

**The Chief Executive Officer**

Jirsong Agro Producer Company Limited (JAPCL)

Kheronigaon, Diphu to Manja Road, Karbi Anglong-782461 (Assam)

**Sub: Quotation for Supply of 01 (one) Ginger Drying Unit**

Sir,

1. We, the undersigned, hereby submit our Quotation:

2. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ document;
- (b) **Conformity:** We offer to provide service in conformity with the RFQ document and in accordance with the specifications specified in the RFQ document;
- (c) **Quotation Validity Period:** Our Quotation shall be valid for the period of 30 days, from the deadline fixed for the Quotation submission;
- (d) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices, and we will strictly observe all the laws against fraud and corruption in force in India including the "Prevention of Corruption Act 1988."
- (e) **I/We have read and understood the detailed terms & conditions mentioned in the quotation and shall abide by it in case being invited for the award of contract.**
- (f) **It is hereby declared that particulars furnished herewith are true and correct as per my/our knowledge and belief. In the event of any particulars are found to be false, I/We shall be liable to such consequences/lawful actions as the CEO, JAPCL wish to take.**

Sl.	Item (a)	Specification (b)	Qty (c)	Unit cost in Rs (d)	Total cost in Rs. (Inclusive of Transportation /Installation & other charges) (e)=(c)x (d)	GST in Rs (f)	Total cost Incl. GST in Rs. (g)=(e)+(f)
1	Ginger drying unit	Approx Capacity: 500- 750 kg Power Supply: 3ph, 400V, 50 Hz Connected Power: 20 Kw Average power without heater 6-10 kW Heating Capacity: 29 Kw Heating capacity of electric heater: 8 kW Cooling Capacity: 22 Kw Dehumidification Capacity: 34 L/H Number of Trolley (SS202): Minimum 12 nos. Number of Trays (SS304): Minimum 192 nos. Usable Tray Area: 96 Sq. m. Chamber dimension: 5700 x 2350 x 2150 mm Chamber PUF Panel: 80 mm thickness with floor (outside GIPP sheet & inside SS202)	1 No.				
2	AMC Cost for 3 years		1 No.				
<b>Total Amount (In Rs.)</b>							

Total amount (in Rs.).....

*(Note: The lowest evaluated responsive bidder shall be decided on the total amount quoted exclusive of GST and other taxes as applicable)*

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory \_\_\_\_\_

In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of Bidder \_\_\_\_\_

Telephone no. \_\_\_\_\_ email id \_\_\_\_\_

Address \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]