

REOI No. ARIAS-13018/14/2022-APART-ARIAS/740

Dated. 3.04.2023

WALK-IN-INTERVIEW

Walk-in Interviews will be held in the Office of the ARIAS Society at the address given above, for recruitment of the following positions on purely temporary contractual basis as mentioned below. Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. as per respective Terms of Reference (ToR) provided in the website of ARIAS Society at <http://www.arias.in/career.html>, may Walk-In accordingly along with the **prescribed application form and all original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self- attested copies of the same.** The required qualification & experience in brief, age and indicative range of Cost to Project (CTP) per year for the positions are mentioned below. However, the same shall be as per the detailed **Terms of Reference (TOR)** provided on the website of ARIAS Society at <http://www.arias.in/career.html> :

Sl	Name & Number of Position	Essential Qualification & Experience.	Indicative of CTP Range per year	Date of Walk-in-Interview
1	Data Analyst (DA) 1 (One) Nos.	<p>Qualification: Master in Statistics/Economics or closely related subject from any recognized university. Should have good skills on Data administration, data management, and computer and information technology.</p> <p>Working Experience: The candidate must have at least 5 years of experience from the date of passing his/her required educational qualification in Data Analysis of projects for any public or private sector organization. In case, sufficient candidates with 5 years of experience in the field cited above are not available, the interview panel may allow candidates having less than 5 years of experience to appear before the interview panel and if selected they will be hired at a lower remuneration.</p> <p>Computer Skills: Proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point, advanced statistical tools, excellent data mining & analytical skills and other related applications. Language: High levels of proficiency in English and Assamese. Working knowledge of Hindi would be an added advantage. Age: Age of the candidate should not be more than 50 years as on 1st March, 2023.</p>	Rs.6.60 Lakh To Rs. 10.80 Lakh	13th, April,2023
2	District Enterprise Development Executive (DEDE) 2(Two) Nos.	<p>Educational Qualifications: Any graduates preferable B.Sc in Agriculture or allied sectors/ B.E. or B.Tech in Agriculture/ food technology/ BBA with at least 3 years' experience in agribusiness, food processing sector.</p> <p>Working Experience: Experience in entrepreneurship and enterprise Development, counseling for enterprises, conducting training & capacity building programmes and facilitating access to finance and business development, marketing of agri / food products will be and added advantage. Entrepreneurial mind- set, including ability to work independently, self- motivated, and propose and implement new initiatives. Well conversant in use of internet, email, Word, Power Point, Excel is essential. Fluency in Assamese, English & Hindi. Motivated to travel frequently to meet the needs of the program and deliver impact effectively. Age: The candidate shall not be of more than 35 years of age as on 1st March 2023. However, in case of exceptionally talented candidate having wide relevant experience this requirement may be relaxed.</p> <p>District:-Lakhimpur & Karbi Anglong.</p>	Rs. 3.00 Lakh To Rs. 4.20 Lakh	25th, April,2023

3	District Enterprise Development Coordinator (DEDC) 1(One) Nos.	Educational Qualification: Master's Degree in Business Administration (MBA/ PGDBM) with specialization in agribusiness/ entrepreneurship/ rural management/ marketing/finance. Working Experience: With five (5) years of demonstrated experience in promoting entrepreneurship, working in incubation program for handholding of enterprises or small business development programs. Age: The candidate shall not be of more than 40 years of age as on 1st March, 2023. District: Lakhimpur.	Rs. 6.60 Lakh To Rs. 10.80 Lakh	25th, April,2023
4	District Environment Coordinator (DEC) 2(Two) Nos.	Educational Qualification: Master degree/ Post Graduate Diploma (minimum two years duration) in Ecology & Environment / Environmental Science/ Life Science/ Zoology/ Botany. A combination of several specializations and/or additional trainings would be an asset. Working Experience: Minimum 3 years of professional experience in the field of Environment Management and related activities. Computer Skills: The DEC must have proven experience of using Internet based applications, using and working with advanced word processing/spreadsheet including MS Word, MS Excel and MS Power Point and other related applications. Age: The candidate should not be more than 45 years as on 1st March, 2023. District: Hailakandi & Sivasagar.	Rs.4.20 Lakh	26th, April,2023
5	MIS Executive (MIS) 4 (Four) Nos.	Educational Qualifications: B. Sc. (IT or Comp. Sc.)/B. Tech. (Computer Science)/Bachelor of Computer Application (BCA)/ three years Diploma in Computer Science or a closely related field. Working Experience: The MIS Executive should have at least 4 years (in case the bachelors degree/ diploma is of three years duration) or 3 years (in case the Bachelors degree is of four years duration) professional experience in the field of MIS in any public/ private sector organization. Computer Skills : The MIS must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English, Assamese &Hindi. Age: Candidate should not more than 35 years as on 1st March ,2023. District: Dhubri, Majuli, South Salmara and OPIU.	Rs. 4.20 Lakh	27th, April,2023
6	Senior Seed Experts (SSE) 2(Two) Nos.	Educational Qualifications: Masters degree in Agriculture preferably in Genetics & Plant Breeding or Seed Science & Technology or Agronomy from any recognized University/ Institution. A Doctorate/ Ph.D. degree in the relevant field will be an added advantage. Working Experience: The SSE must possess at least 7 (Seven) years of professional experience working in seed production/seed multiplication including paddy any public /private sector organization. Computer Skills : The SSE must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English, Assamese &Hindi. Age: Age of the candidate should not be more than 50 years as on 1st March,2023.	Rs. 11.40 Lakh To Rs. 19.20 Lakh	28th, April,2023

Other General conditions for interview:

1. The original certificates/documents will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation. In case of exceptionally talented candidates, SPD may relax the age limit of all the mentioned positions. **Application received through email shall not be entertained and rejected.**
2. The SPD, ARIAS Society reserves the right to -

- a. In case of overwhelming response, we may with the approval of SPD, ARIAS Society conduct an written examination of the Walk in candidates, and in that case, the candidates securing more than **60% marks** in the written test shall only be interviewed for a F2F.
 - b. Cancel this advertisement and/or the selection process, in parts or fully, without assigning any reason and without thereby causing any liability to anyone.
 - c. Increase or decrease the number of positions mentioned above.
 - d. Recruit the selected incumbents in a staggered manner.
 - e. Candidates coming for the Walk-in-Interview without necessary documents (i.e Application form/Educational Certificate/Work Experience Certificate/Salary Slip/ Offer letter of current or previous organisation, etc will not be entertained for selection process.
3. No TA/DA shall be admissible for attending the Walk-in-interview.
 4. The maximum Cost to Project (CTP) for all the above positions mentioned in the respective REoI and the Terms of References (ToR) provided on the website of ARIAS Society at <http://www.arias.in/career.html> is just an indicative range and a selected candidate will be offered remuneration based on (i) around 20% (max) hike on the last drawn remuneration and (ii) performance in the interview.
 5. In case, sufficient candidates with requisite experience in the field cited above are not available, the Interview Panel may allow candidates having lesser years of experience to appear before the Interview Panel; However, if selected they will be offered a lower CTP.
 6. Mere allowing a candidate to appear before the Interview Panel shall not necessarily mean that the candidate is qualified and eligible for the position. The candidate's acceptance shall be solely based on the qualifications, experience, performance in the interview, etc. as assessed by the Interview Panel.
 7. Interested and eligible Candidates (from India) having the essential qualification and experience may directly Walk-In for Interview on **the above mentioned dates** at the office of the ARIAS Society, Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022. **Candidates arriving upto 11.00 AM** on the date of Walk-in-Interview may be considered/entertained for the selection process only at the discretion of SPD, ARIAS Society.
 8. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply.
 9. In case, sufficient candidates with requisite experience in the field cited above are not available, the Interview Panel may allow candidates having lesser years of experience to appear before the Interview Panel; However, if selected they will be offered a lower CTP.

**Sd-
State Project Director,
ARIAS Society**