



ARIAS SOCIETY

Assam Rural Infrastructure and Agricultural Services Society

(An Autonomous Body of the Govt. of Assam)

Project Management Unit (PMU) of the World Bank financed

Assam Citizen Centric Service Delivery Project (ACCSDP)

Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India)

Tel: +91 361-2332004; Email: spd@arias.in; Website: www.arias.in

No. ARIAS-11012/2/2022-ACCSDP-ARIAS-Part(1)/05

Dated Guwahati the 5th of July, 2022

PROCUREMENT NOTICE

for the

Request for Quotation [RFQ]

for Supply, Testing, Installation & Commissioning of 2100 UPS under ACCSDP

- 1) The Government of Assam through Government of India has received loan from the World Bank towards the cost of 'Assam Citizen-Centric Service Delivery Project (ACCSDP)' and it is intended that part of the proceeds will be applied to eligible payments under the contracts for procurement of 'UPS for computers' for various Line Department offices under ACCSD Project.
- 2) ARIAS Society now invites sealed quotation from eligible **manufacturers or their authorized dealers/ authorized agents** for Supply, Testing, Installation & Commissioning of 2100 (Twenty One Hundred) UPS under ACCSDP as per the details given under:

Sl. no.	Brief description of good	Specifications	Quantity	Delivery period	Place of delivery, testing, installation and commissioning
1	UPS for Computers	As per Section IV	2100 nos.	60 days	At the district Head Quarters & Sub- Divisional Offices of Assam

- 3) The Bidders must quote for atleast **100%** of the quantities solicited in the RFQ or else the quotation may be rejected.
- 4) The RFQ document is attached to this **PROCUREMENT NOTICE** and it includes documents to facilitate preparation and submission of quotations, criteria for qualification, evaluation procedure, award of contract and relevant forms to be filled by the bidders.
- 5) The Quotation shall be submitted in a sealed envelope addressed to "**The State Project Director, ARIAS Society, Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022, Assam**" on or before **20th of July, 2022** by 3.00 PM. Any quotation or modifications to quotation received after the deadline shall not be considered and returned unopened as received.
- 6) The Quotations shall be opened on the same day, i.e., **20th of July, 2022** at 3.30 PM in the presence of the bidders or their representatives who choose to attend at the office of the undersigned. The sealed envelope should be superscribed as "**Quotation for Supply, Testing, Installation & Commissioning of 2100**

UPS under ACCSDP; Not to be opened before 20th of July, 2022 at 3.30 PM." If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.

- 7) Other details can be seen in the RFQ document which may be downloaded free of cost from the website <http://www.arias.in/procurements.html>.
- 8) The State Project Director, ARIAS Society shall not be held liable for any delay in the receipt of Quotations. A Bidder requiring any clarification of the RFQ document may visit the office of the Purchaser at the address given above.

Sd/-
State Project Director,
ARIAS Society

SECTION I

*LETTER OF QUOTATION
(to be submitted on the letter head of the bidder)*

No. **ARIAS-11012/2/2022-ACCSDP-ARIAS-Part(1) /05**

Dated Guwahati the 5th of July, 2022

Our reference no..... dated.....

To:

The State Project Director
ARIAS Society, Agriculture Complex Khanapara,
G.S. Road- 781022

SUB: REQUEST FOR QUOTATION [RFQ] FOR SUPPLY, TESTING, INSTALLATION & COMMISSIONING OF UPS

Sir,

1. I/We, the undersigned, hereby submit our Technical and Financial Quotation;
2. In submitting our Quotation, we make the following declarations:
 - (a) **No reservations:** I/We have examined and have no reservations to the RFQ Document. Bid submitted by me/us are properly signed & sealed so as to prevent any subsequent replacement;
 - (b) **Conformity:** I/We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedule specified in the bid document;
 - (c) **Quotation Validity Period:** My/Our Quotation shall be valid for a period of **60 days** from the deadline fixed for the Quotation submission;
 - (d) **Eligibility:** I/We meet the eligibility requirement and have no conflict of interest; I/we have not been temporarily suspended or debarred by the World Bank or blacklisted or suspended by the Central or any State Government;
 - (e) **Fraud and Corruption:** I/We hereby certify that we have taken steps to ensure that no person acting for me/us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices; and I/we will strictly observe the laws against fraud and corruption in force in India namely, "Prevention of Corruption Act, 1988."

Yours faithfully,

.....
Authorized signature
Name of the Bidder.....
In the capacity of (legal capacity).....
Address of the firm.....
Mobile no.....
Date:.....

SECTION II

BIDDER'S PROFILE

(to be submitted using official letterhead of the Bidder)

Sl. no.	Bidder's information	Details
1)	Name of the Bidder	
2)	Status of the Bidder [whether Manufacturer / Authorized Dealer / Authorized Agent]	
3)	Name of the Manufacturer / Authorized Dealer / Authorized Agent	
4)	Address of the registered office of the bidder with mobile no. & email id	a) Address: b) Mobile number: c) e-mail id:
5)	i) Number of years in the business of manufacturing UPS, if the bidder is a manufacturer ii) In case the bidder is an authorized dealer/agent of the manufacturer- a) Number of years for which the bidder is in the business of supplying UPS b) Number of years for which bidder's principal/ OEM is in the business of manufacturing UPS	
6)	Name of organization(s) to which the Bidder has supplied UPS	1) 2) 3)
7)	Particulars of the Authorized Signatory of the Bidder	a) Name: b) Designation: c) Mobile number: d) e-mail id:
8)	Name, location, address and valid GST no. of the existing authorized Service Centre of the Manufacturer in Assam	
9)	Updated Trade License	
10)	PAN no. Details	
11)	Valid GST no. Details	

I / We hereby declare that the information furnished above is true and correct. I/We am/are also attaching copies of license/authorization documents claimed above.

(Signature of the authorized person)

Name of Signatory _____

Date _____

Seal

Section III

TERMS AND CONDITIONS

1) ELIGIBILITY: A Bidder

- a) shall not have conflict of interest as defined in the World Bank's Procurement GUIDELINES: PROCUREMENT OF GOODS, WORKS, AND NON-CONSULTING SERVICES UNDER IBRD LOANS AND IDA CREDITS & GRANTS BY WORLD BANK BORROWERS and
- b) should not have been
 - i. temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or
 - ii. blacklisted or suspended by Central or any State Government Departments in India

2) CLARIFICATIONS & AMENDMENTS:

A prospective bidder requiring any clarification may visit the office of the ARIAS Society before the closing date and time of quotation submission to get clarifications on the quotation. Amendments may be issued by the purchaser before the closing date of this Quotation and the related corrigendum will be issued in connection with this Quotation. Any clarifications and/or amendments shall be uploaded on the official website of the ARIAS Society (<http://www.arias.in/procurements.html>.) and bidders are requested to satisfy themselves before submission of the quotations.

3) PREPARATION AND SUBMISSION OF QUOTATION:

- a) Quotation shall be addressed to *"The State Project Director, ARIAS Society, Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022, Assam."*
- b) Quotations shall be submitted with all supporting documents as mentioned in the bid with a copy of the RFQ placed in a single sealed envelope, clearly marked as *"Quotation for Supply, Testing, Installation & Commissioning of UPS; Not to be opened before 20th of July, 2022 at 3.30 PM."* The name of the bidder, address and contact no. should be mentioned on the reverse of the sealed envelope.
- c) All pages of the quotation shall be signed and stamped by the authorized person to indicate that the bidder has agreed to all terms and conditions of the quotation. Overwriting, alterations, if any, in the quotation should be signed by the authorized signatory.
- d) Quotation not accompanied by specified documents, self-declarations, signatures may be rejected by the office as non-responsive and may not be evaluated.
- e) All duties, taxes and other levies payable by the bidder under the contract shall be shown separately.

4) THE QUOTATION SUBMITTED BY THE BIDDER SHALL COMPRISE THE FOLLOWING:

- a) **Letter of Quotation** (*duly signed by the by the authorized person signing the bid*);
- b) **Price Schedule** (*duly signed by the by the authorized person signing the bid*)
- c) **Signed copy of the RFQ Document** (*each and every page shall be signed by the authorized person signing the bid*)
- d) **Technical Specifications:** confirmation that the offered Goods and Related Services conform to the required specifications, supported by brochures / leaflets/ Certificates in accordance with Clause 13 establishing Bidder's qualifications to perform the contract;
- e) **Performance Statement-** of supplies of similar goods made during the last 3 years, in the prescribed Format given at Section VII;
- f) **Bid Security** pursuant to the provisions in Clause-7
- g) Bidder's Profile (Section-II)

5) VALIDITY OF QUOTATION: Quotation shall remain valid for a period not less than **60** days after the deadline date specified for submission.

6) SIGNING OF QUOTATIONS: The name and position held by authorised person signing the quotation and related documents must be typed or printed below the signature.

7) BID SECURITY:

- a) The Bidder shall furnish, as part of its bid, a bid security for an amount of Rs. 1,50,000.00 (Rupees One Lakh and Fifty Thousand) only in the form of Bank Guarantee/ Term Deposit / Fixed Deposit Receipt / Demand Draft duly pledged in favour of "**State Project Director, ARIAS Society,**" payable at Guwahati.
- b) The Bid Security must remain valid for a period of 45 (forty five) days beyond the original bid validity period or beyond any period of extension subsequently requested by the Purchaser.
- c) Any bid not accompanied with Bid Security shall be treated as non-responsive by the Purchaser.
- d) Unsuccessful bidder's Bid Securities will be discharged / returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser.
- e) The successful bidder's bid security will be discharged upon the bidder being issued the Supply Order and furnishing of Performance Security by the Bidder.

f) ***The Bid Security may be forfeited:***

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder.
- ii) In case of a successful Bidder, if the Bidder fails to furnish Performance Security

8) QUOTATION SUBMISSION: Bidders may submit their sealed envelopes containing the bids by post or by hand or drop in the box at ARIAS Society earmarked by the purchaser. The copies of all the supporting documents shall be signed/ self attested by the authorised person of the Bidder.

9) QUOTATION PRICES

- a) The contract shall be for the quantity as mentioned in Section-IV and the same shall be specified in the Price Quotation Form. Corrections, if any, can be carried out by editing the information before bid submission.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) **All the costs relating to transportation, delivery, testing, installation and commissioning at the final destination (At the district Head Quarters & Sub-Divisional Offices) shall be included in the quoted price for the UPS.**
- d) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. **If these are only stated to be extra, such quotations are liable to be rejected.** Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
- e) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- f) The Prices shall be quoted in Indian Rupees only.
- g) In case of discrepancy between the price in figure and words in the financial quote, the price written in words shall prevail. In case of discrepancy between the Unit Cost and Total Cost, the Unit Cost shall prevail.

10) OPENING AND EVALUATION OF QUOTATIONS: The Quotations will be opened publicly on the specified date and time mentioned in the Procurement Notice. The bid opening shall take place at office of the *State Project Director*, ARIAS Society, Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022, Assam. The Purchaser shall examine the quotation to determine whether the quotation –

- a) has been properly signed by the authorised person;
- b) meets the eligibility criteria as mentioned in the RFQ document;
- c) conforms to all the terms, conditions, technical specifications, warranty/guarantee etc.; and

11) SUPPLY OF ITEMS:

- a) Bidder shall have to provide for Supply, Testing, Installation & Commissioning of 100% of the items for which quotations is submitted.

12) DELIVERY:

- a) The selected bidder shall have to complete supply, testing, installation & commissioning of UPS at the final place of delivery within **60 (Sixty) days** from the date of issue of the Supply Order.
- b) The list of the offices for supply, testing, installation & commissioning of UPS shall be provided by ARIAS Society before supply by the successful vendor.
- c) **PACKING:** The Supplier shall provide packing of the Goods as is required to prevent its damage or deterioration during transit. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures. The insurance of the goods to be supplied is the responsibility of the vendor till the time of completion of supply, testing, installation & commissioning of the UPS at the final delivery locations.

- 13) CONFORMITY OF GOODS:** Bidder shall furnish as part of the Quotation, documentary evidence that the UPS conform to the technical specifications and standards, supported by relevant catalogue, brochure etc. of the manufacturer. Bidder shall attach a clause by clause confirmatory to the laid down specifications.

14) QUALIFICATION CRITERIA:

Sl. no.	Eligibility Criteria	Enclose relevant documents as proof of eligibility
1)	<p>a) If the bidder is a manufacturer, the company must be in the business of manufacturing UPS for last 10 years (2011-2021),</p> <p>b) In case the bidder is an authorized dealer/agent of the manufacturer-</p> <p>i) The bidder must be in the business of supplying UPS for last 5 years (2017-2021), and</p> <p>ii) The bidder's principal/ OEM must be in the business of manufacturing UPS for last 10 years (2011-2021)</p>	<i>Incorporation certificate / firm registration certificate / registration under Shop & Establishment Act, etc.</i>
2)	The bidder shall have atleast experience of supplying UPS to minimum 3 (three) public sector agencies from state / central govt. departments / ministries / PSUs during last 5 years (2017-2020).	<i>Work Orders</i>

3)	<p>a) If the bidder is a manufacturer, the company shall have manufactured and sold minimum 20,000 units of UPS in the past 3 years</p> <p>b) In case the bidder is an authorized dealer / agent of the manufacturer-</p> <p>a) A bidder must have supplied atleast 1000 units of UPS in the last 5 years, and</p> <p>b) The bidder's principal/ OEM must have manufactured and sold minimum 20,000 units of UPS in the past 3 years.</p>	<p>a) <i>Documentary evidence of manufacturing 20,000 UPS in the past 3 years of the manufacturer.</i></p> <p>b) <i>Details of supplies made during the last 5 years shall be submitted in the specified proforma given at Section VI along with Supply Orders to demonstrate the capacity.</i></p>
4)	The bidder shall submit Bid Security for an amount of Rs. 1,50,000.00 (Rupees One Lakh and Fifty Thousand) only in the manner cited at Clause-7 of the RFQ document	<i>Bid Security instrument in Original.</i>
5)	<p>a) If the bidder is a manufacturer,</p> <p>i) the company shall have an average annual turnover of Rs. 6.00 Crores (Rupees Six Crores) in the last three (3) financial years, i.e. 2018-19; 2019-20; & 2020-21.</p> <p>b) If the bidder is not a manufacturer,</p> <p>i) the bidder shall have an average annual turnover of Rs. 50.00 lakh (Rupees Fifty Lakh) in the last three (3) financial years, i.e. 2018-19; 2019-20; & 2020-21, and</p> <p>ii) the bidder's principal/ OEM shall have an average annual turnover of Rs. 6.00 Crores (Rupees Six Crores) in the last three (3) financial years, i.e. 2018-19; 2019-20; & 2020-21.</p>	<i>Chartered Accountant certifying turnover to be submitted in original.</i>
6)	Updated Trade License	<i>Self attested updated copy.</i>
7)	Valid GST No.	<i>Self attested registration details.</i>
8)	PAN No.	<i>Self attested card details</i>
9)	Manufacturer's authorization letter in case of authorized dealer/ agent giving authority to supply the goods.	<i>Authorization letter on the Manufacturer's letterhead with seal & signature</i>
10)	The details of the agency for providing After Sales services in Assam	<i>Address with contact information and valid GST registration no.</i>

15) AWARD OF CONTRACT:

The State Project Director, ARIAS Society will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price unit quoted price of the UPS.

- a) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without any liability to the vendor.
- b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

16) PERFORMANCE SECURITY: Within seven (7) days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the 5% of the contract values as Performance Security drawn from nationalised bank/scheduled bank in favour of the 'State Project Director, ARIAS Society' and payable at Guwahati. The Performance Security may be in the form of Bank Guarantee/ FDR / Term Deposit which shall have a validity period of minimum 45 days beyond the completion of the warranty period, i.e. 3 years.

17) Payment: Payment shall be made upon satisfactory supply, testing, installation commissioning and acceptance of the UPS. If after supply, it is discovered that the items supplied are not exactly according to the specification/quality mentioned, such supply will be rejected at the supplier's cost. The decision of ARIAS Society on quality & specifications shall be final and no disagreement from the supplier shall be entertained.

- a) **100% Payment shall be made within 30 (thirty) days after delivery, testing, installation, commissioning and acceptance of the goods at the the final destinations (At the district Head Quarters & Sub-Divisional Offices) duly accepted by the Head of the Department of the concerned office.** Taxes shall be dealt as per applicable laws.
- b) No advance payment shall be made.

18) FORCE MAJEURE:

- a) The bidder shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

- b) If a Force Majeure situation arises, the bidder shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 19) AFTER SALES SERVICE:** After sales service shall be provided by the Supplier or alternatively by its authorized Agent. The supplier shall have to provide warranty and after sales service of the supplied UPS for a period of three (3) years.
- 20) WARRANTY:** The comprehensive onsite warranty shall remain valid for a minimum period of 3 (three) years after the Goods have been delivered to and accepted.
- 21) LIQUIDATED DAMAGES:** The liquidated damages per week or part thereof for failure to supply shall be 0.5% of the contract value. If the liquidated damages amount reached to 10% of the contract value, the supply order shall stand cancelled and Performance Guarantee of the supplier shall be forfeited.
- 22) TERMINATION:** Termination for Default: The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
- a) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser;
 - b) if the Supplier fails to perform any other obligation under the Contract; or
 - c) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption in competing for or in executing the Contract.
- 23) SETTLEMENT OF DISPUTES:** The contract shall be governed by the laws in force in India. In the event of any dispute, such dispute would be subject to the courts in Guwahati only.

Section IV

TECHNICAL SPECIFICATIONS

Description of Goods & Related Services	Qty	Detailed Technical Specifications	
UPS for Computers	2100 nos.	Voltage	Voltage in inverter mode: 220V ac \pm 5%
		Voltage Regulator	Wide Input Voltage window 140-300V \pm 5% , Automatic Voltage Regulation (AVR) functionality
		Capacity	600VA/300W or more
		Recharge Time	4Hour or lesser
		Display	LED indication for inverter on, mains on, low battery and on mains normal
		Protections	Overload, Discharge/Overcharge Protections
		Auto Restart	Auto Restart while AC is recovering
		Power Backup	Power Backup minimum 15 Mins or higher
		Sockets	Minimum Three (3 Pin) sockets
		Alarms / Indicators	Audible alarms, Battery charging indicator, Generator compatibility, LED Indicators
		Input / Output Frequency	Input Frequency range : 45 - 65 Hz, Output Frequency range : 45 - 65 Hz
		Output Waveform	Pure Sine Wave or equivalent
		Certification	BIS Approved, ISO 9001:2015, RoHS compliance certificate, BEE certification.
		Warranty	Minimum 3 Years comprehensive Warranty
Service Centre	OEM should have atleast minimum 3 nos. of service centres across Assam. Address proof documents along with valid GST no. of the service centres and phone numbers to be submitted.		

Section V

FINANCIAL PART

(to be submitted on the letter head of the bidder)

No. ARIAS-11012/2/2022-ACCSDP-ARIAS-Part(1)/05

Dated Guwahati the 5th of July, 2022

Our reference no.....

dated.....

To:

The State Project Director
ARIAS Society, Agriculture Complex Khanapara,
G.S. Road- 781022

SUB: REQUEST FOR QUOTATION [RFQ] FOR SUPPLY, TESTING, INSTALLATION & COMMISSIONING OF UPS .

Sir,

- a) I/We have read and understood the detailed terms & conditions mentioned in the quotation and shall abide by it in case being invited for the award of contract.
- b) It is hereby declared that particulars furnished herewith are true and correct as per my/our knowledge and belief. In the event of any particulars are found to be false, I/We shall be liable to such consequences/lawful actions as the purchaser wish to take.
- c) **The total price of our Quotation, including any unconditional discounts offered is:**

Total price of the Quotation: [insert the total price of the quotation including GST and any other taxes, and the cost of testing, installation & commissioning, which will be payable on the finished goods- in words and in figures]

- d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: **[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate 'None']**

Yours faithfully,

.....

Authorized Signature

Name & Title of Signatory

In the capacity of *[insert legal capacity of person signing the Letter of Quotation]*

Name of the Bidder.....

Address.....

Dated on day of 2022 [insert date of signing]

Section VI
FORMAT OF QUOTATION

Package No	Description of goods	Specifications	Quantity in Nos.	Brand name, Model & warranty	Unit cost (in Rs.)	GST on unit cost (in Rs.)	Total unit cost (incl. GST)	*Total cost on all items inclusive of GST (in Rs.)
	UPS for Computers							

**Payment of GST and other taxes payable for the goods at the time of invoicing shall be at actual.*

We agree to supply including testing, installation and commissioning of the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs. (Amount in figures) (Rs amount in words) within the period specified in the Request for Quotations.

[Signature of Bidder]

Section VII

PROFORMA FOR PERFORMANCE STATEMENT *(for a period of last 5 years)*

(Work Orders to be attached)

Order placed by: (full address of Purchaser)	Order No. & date	Description and quantity of ordered UPS	Value of order	Date of completion of delivery	
				As per contract	Actual

SECTION VII
MANUFACTURER'S AUTHORIZATION

(to be submitted on the letter head of the Manufacturer)

Date: [insert date (as day, month and year) of Bid Submission]

RFQ No.: [insert number of bidding process]

RFQ Title: [Mention the title of the RFQ]

To: [insert complete name of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently supply to the Purchaser in the event of being selected.

No company or firm or individual other than M/s _____ are authorized to bid, and conclude the contract for the above goods manufactured by us against this specific RFQ.

[This para should be deleted for simple items where manufacturers normally sell the product through different stockists].

We hereby extend our full guarantee and warranty in accordance with respect to the Goods offered by the above firm against this RFQ.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]