

WORLD BANK FINANCED
Assam Citizen Centric Service Delivery Project (ACCSDP)
Assam Rural Infrastructure and Agricultural Services (ARIAS) Society
(An Autonomous Body of the Govt. of Assam)
 Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022
 [Email:recruitments@arias.in]

REOI No. ARIAS/APART/767/2019/115

Dated, Guwahati 10th Feb'2022

The ARIAS Society invites applications for the following purely temporary contractual position under the World Bank financed Assam Citizen Centric Service Delivery (ACCSDP). The interested eligible candidates who are citizens of India as defined under the Constitution of India and fulfill the required qualifications, experience and age as cited in brief below, may apply accordingly. The detailed qualifications, experience, age shall be as per the Terms of Reference (**ToRs**) provided in the website of **ARIAS Society** (under the Recruitments section) at the following URL: <http://www.arias.in/career.html>.

Sl	Name & Number of Position	Essential Qualification & Experience.	Indicative Range of CTP (in Lakh per year)
1.	Consultant (Appeal Management) 1 No.	<p>Qualification: Masters or Post Graduate or Equivalent in Management from any recognized university. At least 7 years of experience in management activities in Government/ public sector at leadership position.</p> <p>Exception: In case, sufficient candidates with 7 years of experience in the field cited above are not available, the interview panel may allow candidates having 5 years of experience to appear before the interview panel.</p> <p>Skills: High level of Computer Skills, including proficiency in Internet based applications, MS Word, MS Excel and MS Power Point etc. Should have good experience working with government/public sectors organizations and should have knowledge around appeal/grievance redressal processes in the government/public sectors organizations. Good analytical and documentation skills are must. Must possess initiative and the ability to work independently as well as team; Good communication and social skills and report writing skills in English. Must possess initiative, synthesis, organizational skills and personal dynamism, and capacity to prepare planning and activity reports. Good command over English and Assamese language, written and spoken.</p> <p>Age: The candidate shall not be of more than 45 years of age as on 1st January'2022. However, in case of exceptionally talented candidate having wide relevant experience this requirement may be relaxed.</p>	Rs.6.60 to Rs.10.80

Other General conditions for interview:

- The candidates shall have to bring all the original certificates/documents along with a set of self-attested copies of the same, for the interview, if shortlisted. The Originals will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
- Only Shortlisted candidates will be intimated and called for Interview/test. The Interview/test may be conducted through online mode depending upon COVID-19 situation.
- The maximum Cost to Project (CTP), within the above indicative range, will be fixed based on (a) upto **maximum of 20% hike** on the last drawn Remuneration of the selected applicants and (ii) performance in the interview.
- Candidates who were earlier interviewed for the above mentioned positions within the period of last one **(1) year** from the date of advertisement need not apply.
- In case, sufficient candidates with requisite experience in the field cited above are not available, the PMU may shortlist candidates having lesser years of experience for the interview/test; However, if selected they will be

offered a lower CTP.

6. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply.
7. Potential candidates (from India) having essential qualification and experience has to apply through a soft copy of the application & the supporting documents which are to be sent by email to hrarias@arias.in/hrdepariass@gmail.com. The application shall be submitted only in English language, as per the prescribed Application format provided in the website of ARIAS Society along with scanned copy of a signed cover-letter and self-attested copies of the supporting documents. The soft copy of the application, cover letter & the supporting documents has to be received by email to recruitments@arias.in on or before **21st Feb'2022** to hrarias@arias.in/hrdepariass@gmail.com .**Applications received through any other mode except email would not be entertained for selection process.** Canvassing in any form will lead to disqualification and rejection.
8. *The SPD, ARIAS Society reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the numbers of response to this REOI*

(Dr. Ashish Kumar Bhutani, IAS)
State Project Director,
ARIAS Society